



### **PROCEDURE FOR SFTIs TO PARTICIPATE IN CSAB-SFTI-2019**

**CSAB-2019** invites application from Self-Financed Technical Institutions (SFTIs) through letter/E-mail for willingness to participate in **CSAB-SFTI-2019** counselling. The procedure for SFTIs to participate in **CSAB-SFTI-2019** are as follows:

1. **The selected SFTIs shall participate in the one and only unique round of centralized counselling, CSAB-SFTI-2019 and the counselling will be conducted after the completion of all the regular and special vacant seats filling rounds of CSAB-2019.**
2. The Guidelines for inclusion of SFTIs under CSAB-SFTI-2019 are:
  - a) Should be ranked among the top **200 Engineering / University / Overall under NIRF India Ranking 2019** and
  - b) **At least 2/3rd of the courses offered by the Institution should be NBA/NAAC accredited.**
  - c) **Interested SFTIs** will be required to submit their willingness to participate in CSAB-SFTI-2019 **along with duly verified attested copies of following documents:**
    - i) **AICTE/UGC** approval of branch / course and intake during the academic year 2019-20.
    - ii) **NIRF 2019** ranking details
    - iii) No-objection Certificate from the affiliating University signed by **VC / Registrar**, if applicable.
    - iv) In case of multiple campuses, separate proforma along with the processing fees has to be applied for their inclusion in the **CSAB-SFTI 2019**.
    - v) A non-refundable **processing fees of Rs. 1.00 lakh Only (Rupees One Lakh Only) + 18% GST** with a copy of proof of payment.
3. Subjected to the production of aforesaid documents and fulfilling other conditions laid by CSAB-2019, **if required** a team of CSAB-2019 may be visiting your campus to take note of the physical and academic infrastructure.
4. Based on the submitted documents and report of the team, an empowered committee will decide and approve the **SFTIs**, eligible to participate in **CSAB-SFTI 2019**. **The decision of the committee shall be final and binding and no further correspondence with CSAB 2019 will be entertained.**
5. **Each eligible SFTIs will be required to pay a non-refundable participation fee of Rs. 20.00 lakhs (Rupees Twenty Lakhs Only) +18% GST.** The payment should be made in the form of **Demand Draft** drawn in favour of “**CSAB 2019**” payable at **Tiruchirappalli on or before 19<sup>th</sup> July, 2019.**
6. After confirmation of payment of **non-refundable participation fees, the SFTIs will be required to sign an Agreement with CSAB-2019.** A draft of this agreement shall be shared for your perusal.
7. **Interested SFTIs are requested to fill in the enclosed proforma.**

All the details related to schedule of counselling, eligibility criterion and applicable business rules and procedures shall be available on the website which shall soon be operative. For more queries, write to [csabsfti19@nitt.edu](mailto:csabsfti19@nitt.edu)

**Dr. (Mrs.) Mini Shaji Thomas**  
**Director, NIT, Tiruchirappalli**  
**Chairperson, Central Seat Allocation Board (CSAB) – 2019**

**(The Proforma should be on Institute's Letter Head)**

**PROFORMA for CSAB-SFTI 2019**

**I. DETAILS OF DEAN (ACADEMIC) & ADMISSION CENTRE IN-CHARGE**

**1. Name and contact details of in-charge of Participating Institute (PI) & Reporting Centre (RC):**

<b>State / U.T.</b>	:	
<b>Name and address of Self-Financing Technical Institution (SFTI)</b>	:	
<b>Name and address of in charge of SFTI</b>	:	
<b>Phone Number (Land Line)</b>	:	
<b>Mobile Number</b>	:	
<b>Fax</b>	:	
<b>E-mail</b>	:	

**2. Name and contact details of Director and Dean (Academic) of Participating Institute (PI):**

**Details of Director / Vice-chancellor**

<b>Name</b>	:	
<b>Mobile No.</b>	:	
<b>Office No.</b>	:	
<b>Fax No.</b>	:	
<b>E-mail</b>	:	

**3. Details of Dean (Academic) / Registrar**

<b>Name</b>	:	
<b>Mobile No.</b>	:	
<b>Office No.</b>	:	
<b>Fax No.</b>	:	
<b>E-mail</b>	:	

## II. PROGRAMME DETAILS

S.No.	Programme	Name of Branch	Seats for CSAB 2019	AICTE / UGC approval details*	NBA / NAAC accreditation details *

\* attach the attested copies

## III. PAYMENT DETAILS OF PROCESSING FEES

DD Number & Date	
Issuing Bank	
Amount	

Dean (Academic) / Registrar

Director / Vice-chancellor